

**WASHINGTON STATE CHAPTER OF THE AMERICAN DANCE THERAPY ASSOCIATION
BYLAWS as Revised, April 2019**

**Our mission is to support whole body health* in individuals and communities.
We believe that harmonious relationships with self, others, and environment are
foundational to health, and *movement* facilitates such relationships.**

**Health is a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity. (WHO)*

ARTICLE I. NAME

The name of this non-profit corporation, hereinafter called the "Chapter," is the Washington State Chapter of the American Dance Therapy Association (the "ADTA").

ARTICLE II. ORGANIZATION

Section 1. The Chapter, a local and statewide organization, incorporated as a non-profit in the State of Washington, shall be a subordinate unit of the ADTA, subject to the general authority and jurisdiction of the ADTA.

Section 2. The principal office of the Chapter shall be located at the business office of the ADTA. However, the Chapter may establish and maintain such other office, within the area of the Chapter, as the Board of Directors of the Chapter shall designate.

Section 3. The Chapter shall be governed by these bylaws, as amended from time to time, as provided herein. These bylaws shall not conflict with the Chapter's Articles of Incorporation nor with the bylaws of the ADTA.

ARTICLE III. PURPOSES AND OBJECTIVES

Section 1. The Chapter shall provide a common meeting ground where dance/movement therapists and allied professionals can become informed of current developments, share professional interests and support the purposes and functions of the Chapter and the ADTA.

Section 2. The Chapter has been organized to support and maintain high standards of professional competence among dance/movement therapists, as established by the ADTA, by promoting the education and training of dance/movement therapists in the State of Washington.

Section 3. The Chapter will increase awareness of dance/movement therapy in health care, educational and other settings and among the general public. To further these objectives, the Chapter shall support in-services and other presentations by members and engage in community education and public relations efforts.

ARTICLE IV. MEMBERSHIP

Section 1. Any member of the ADTA may become a member of the Chapter with full voting privileges by paying annually the requisite Chapter membership fee. The Chapter membership fee shall be in addition to annual dues for membership in the ADTA.

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Section 2. Allied professionals and interested individuals who support the mission of the Chapter may become active participants and may pay the annual Chapter membership fee directly to the Chapter. Active participants enjoy equal participation benefits without voting rights.

ARTICLE V. GOVERNMENT

Section 1. There shall be a minimum of one annual meeting open to all members and active participants of the Chapter to transact the regular business of the Chapter.

Section 2. Members and active participants shall be notified of meetings at least ten days prior.

Section 3. The Board of Directors shall initiate and transact all business necessary for the administration of the Chapter, including approval of an annual budget.

Section 4. Chapter membership may suggest changes to the bylaws and initiation of Chapter business. Active participants may provide suggestions as to Chapter business.

ARTICLE VI. Board of Directors

Section 1. Description: The property, business affairs and government of the Chapter shall be vested in and managed by an elected Board of Directors consisting of not less than three members. Board of Director structure shall be non-hierarchical, with each member holding the title of Co-Director with mutually agreed and recorded roles and responsibilities as determined at the first meeting of the Board of Directors of the new term.

Section 2. Meetings: Regular meetings of the officers shall be held at such times and places as the Board of Directors shall set. There shall be at least one Board of Directors meeting per year. Quorums for Board of Directors meetings shall require full attendance.

Section 3. Election: Interested candidates may self-nominate or be nominated by Chapter membership. In the case of a competitive election, Chapter membership shall select the incoming Co-Director by vote by simple majority of those who participate.

Section 4. Term: The officers shall be elected for a term of one year. Notice of renewal or termination shall be given at a minimum of 2 months prior to the end of the term.

Section 5. Transition: A transition period between incoming and outgoing Board of Directors acceptable to both parties shall ensue.

Section 6. Misc: If Board of Directors membership consists of below three members, the remaining officers shall solicit and appoint a successor to fill that office for the remainder of the term.

ARTICLE VII. RESPONSIBILITIES

Section 1. The Board of Directors shall perform essential responsibilities, including but not limited to such responsibilities enumerated in subsequent sections.

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Section 1.1. Chapter meetings: The Board of Directors shall notify members and active participants of upcoming meetings, create agendas, facilitate meetings, and record and distribute minutes.

Section 1.2. Board meetings: The Board of Directors shall create meeting agendas, facilitate meetings, and record and distribute minutes. All co-directors shall attend all scheduled board meetings.

Section 1.3. Treasury: The Board of Directors shall establish an independent Chapter bank account, maintain records of funds, and compile and distribute the annual treasurer report.

Section 1.4. Communication: The Board of Directors shall establish and maintain communication with the following entities in service of the Chapter's goals and objectives.

- **Members and active participants:** The Board of Directors shall main an active member and participant list, create and distribute a quarterly newsletter, and send an annual chapter report.
- **The ADTA:** The Board of Directors shall serve as liaison between chapter and the ADTA, create and send twice yearly chapter reports to the Member-at-Large of the ADTA, send seasonal chapter updates to the ADTA newsletter, and attend regional caucus at national conference to represent the Chapter.
- **The community:** The Board of Directors shall maintain community presence and communication through appropriate means, including but not limited to maintaining an online presence through social media, website, and email.

ARTICLE VII. FINANCIAL ADMINISTRATION

Section 1. The Board of Directors shall consider the amount of money available to optimally conduct the business of the Chapter for following year, review the projected inflow of funds and approve a budget within the limits of projected financial resources.

Section 2. No unauthorized indebtedness shall be incurred by any member of the Chapter on behalf of the Chapter. All out-of-pocket costs paid by members with the expectation of being reimbursed from Chapter funds shall be approved in advance by the Board of Directors or by majority vote of the membership present at a Chapter meeting.

ARTICLE IX. AMENDMENTS

Section 1. Approval process: These bylaws may be amended as circumstances demand. Amended bylaws shall be shared publicly and members shall be given at least 30 days to submit comment or complaint. All submissions shall receive response and consideration.

Section 2. All amendments must conform with the Chapter's Articles of Incorporation and the bylaws of the ADTA.

ARTICLE X. DISSOLUTION

In the event of dissolution or liquidation of the Chapter, the remaining assets after repayment of all liabilities shall be donated to a charity or charities as designated by a majority of the entire membership, with the prior approval of the Board of Directors.